

2nd NATIONAL LEVEL EXHIBITION & PROJECT COMPETITION-NORMS FOR TRAVEL COST OF PARTICIPANTS, INCLUDING COST FOR TRANSPORT OF PROJECTS AND OTHER EXPENSES FOR BRINGING PROJECTS FROM THE PLACE OF STAY IN DELHI TO THE VENUE OF EXHIBITION AND TAKING IT BACK

1. The selected awardees will have to bring their projects initially from their place of residence to District Headquarter, then the selected group from each district will have to move to the State Headquarters, and the entire selected group of a particular state has to move from State headquarter to Delhi with projects. One team leader, generally a senior officer of and above the rank of Under Secretary, and Assistant Team Leaders as per table below, in addition to the number of teachers (limited to maximum of 20% of the awardees), will be accompanying the State contingent:

Asstt. Team Leaders

For no. of awardees upto 25	NIL
For Awardees upto 50	1
For Awardees upto 75	2
For Awardees upto 100	3
For Awardees above 100	4

The entire cost in this respect would be borne by DST. To take care of such travel cost of participants along with their projects and accompanying mentor teachers/ State officials (limited to maximum of 20% of the awardees), their food expenses and such other miscellaneous expenses and with a view to keep the system simple and hassle-free, it is proposed that a fixed lumpsum amount per participant is paid in advance/ reimbursed to the State Nodal Officer to enable him to take care of these expenses. Following tentative norms are proposed:

- (a) @ Rs.3,500/- per participant if the distance from State capital to Delhi is upto 100 km.
- (b) @ Rs.4,500/- per participant if the distance from State capital to Delhi is upto 101-500 km.
- (c) @ Rs.5,500/- per participant if the distance from State capital to Delhi is upto 501-1000 km.

- (d) @ Rs.7,000/- per participant if the distance from State capital to Delhi is above 1000 km.
- (e) @ Rs.8,000/- per participant for North Eastern States and Lahul, Spiti, Leh and such remote areas.

Notes:

- (i) Participant for this purpose would mean selected awardees of SLEPC (5% best awardees, subject to a minimum of 5 from each State/ UT), accompanying teachers/ State Govt. officials (subject to upper limit of 20% of number of selected awardees, subject to a minimum of two from each State/ UT), SNO, One Team Leader, Assistant Team Leader(s), as per approved norms based on number of awardees from the State/UT, and in exceptionally special cases like handicapped awardees, one accompanying parent.
- (ii) If the actual expenditure incurred by SNO is less, the balance would be adjusted in next releases due to the State/ UT. **(In case the particular State/UT already has unspent balance from previous releases, it will be asked to incur expenditure from that, subject to norms)**
- (iii) Considering the special needs of awardees from North Eastern States, A&N Islands and Lakshadweep etc., reimbursement at higher rates (allowing air travel to children/ participants of A&N Islands to nearest Metro Cities like Chennai, Kolkata, Kochi, etc. would be allowed).

2. **The above amount covers following items of expenditure :**

- (i) Travel cost of selected awardees (5% best project of SLEPCs, subject to a minimum of 5 from each State/ UT), teachers and State Govt. officials, (limited to 20% of number of awardees, subject to a minimum of 2 from each State/ UT) SNO, one Team Leader and Assistant Team Leader(s) as per approved norms based on number of awardees from the slab and accompanying one parent in extraordinary special cases like handicapped awardees. (Travel from their place of residence to Distt. Hqr., from Distt. Hqr. to State Hqr. and from State Hqr. to Delhi, Local travel cost in Delhi to place of stay, from place of stay to venue of Exhibition and for return journey to their place of residence (by train – second class/ sleeper class (AC-III tier in special circumstances), and / or by road through public transport or chartered minibus/ bus (ordinary) etc. in case of large groups (in case of senior officials of State Govt. as per their TA entitlement).
- (ii) Transportation cost of projects/ materials etc from place of residence to venue of exhibition and back (along with travel of awardees).

- (iii) Boarding & lodging expenses at District & State Hqr (Transit halts during onward and return journey) @ ₹ 250/- to ₹ 400/- per participant per day approx.).
- (iv) Boarding & lodging expenses at Delhi (four days from 20.10.2012 A/N to 24.10.2012 F/N) approximately @ ₹ 350/- to ₹ 500/- per participant per day.
- (v) Local travel in Delhi from date of arrival to date of departure, including on the days of exhibition 21.10.2012 to 23.10.2012.
- (vi) Lumpsum amount to be paid in cash (through SNO/Team Leader) to each awardee and accompanying teacher/ state govt. official to take care of miscellaneous expenses (other than items covered above which would be borne by State Nodal Officer and reimbursed/ paid to him as per the norms proposed above) - @Rs.500/- per awardee.

(In case the particular State/UT already has unspent balance from previous releases, it will be asked to incur expenditure from that, subject to norms)